



IASP 2022 WORLD CONGRESS ON PAIN

Toronto, Canada • 19-23 September

Symposium Technical Manual



IASP
INTERNATIONAL ASSOCIATION
FOR THE STUDY OF PAIN



IASP 2022 WORLD CONGRESS ON PAIN

Toronto, Canada • 19–23 September

2022 World Congress on Pain September 19-23, 2022
Metro Toronto Convention Centre (MTCC), Toronto, Canada

Symposia Manual

<https://iaspworldcongress2022.org/>

Dear Symposia Organizer,

Thank you for committing to participate in the 2022 World Congress of Pain[®] organized by the International Association for the Study of Pain (IASP)[®]. This Symposia Manual contains most of the information needed to prepare for your participation at the Congress.

We look forward to welcoming you to the 2022 World Congress on Pain and to Toronto, Canada. If you need any further assistance for your participation at the Congress, please do not hesitate to contact us.

Purpose and Objectives of the Congress

This Congress benefits those just entering the field of pain research and treatment, and those interested in updating their skills and knowledge of promising research and treatment possibilities.

Intended Audience:

This multidisciplinary meeting is of interest to:

- Clinicians
- Basic Scientists
- Psychologists
- Nurses
- Pharmacists
- Students, Trainees and young professionals
- Clinical Researchers
- Physicians
- Dentists
- Physical Therapists
- Professors
- Other health professionals

Our learning objectives

- Deliver a state-of-the-art overview of a wide range of topics in the area of pain, enhancing the skills of our delegates
- Provide practical reviews of current research and therapies in these areas
- Enable delegates to participate in formal and informal discussions with international experts on pain management and pain research, so they can incorporate those views into their practices

Contents

| | |
|--------------------------------|---------------|
| Key Dates and Deadlines | Page 4 |
|--------------------------------|---------------|

| | |
|---------------------------|---------------|
| Congress Timetable | Page 5 |
|---------------------------|---------------|

| | |
|-----------------------------------|---------------|
| How does a symposium work? | Page 6 |
|-----------------------------------|---------------|

| | |
|------------------------------------|---------------|
| Room Options and Facilities | Page 8 |
|------------------------------------|---------------|

| | |
|------------------|----------------|
| Promotion | Page 11 |
|------------------|----------------|

| | |
|---------------------|----------------|
| Registration | Page 12 |
|---------------------|----------------|

Appendices:

| | |
|-------------------------------------|----------------|
| A/ Symposia Package Benefits | Page 14 |
|-------------------------------------|----------------|

| | |
|-------------------------------|----------------|
| B/ Symposia Guidelines | Page 15 |
|-------------------------------|----------------|

| | |
|--|----------------|
| C/ Official Symposium Application | Page 18 |
|--|----------------|

| | |
|-----------------------------|----------------|
| D/ Rehearsal Request | Page 21 |
|-----------------------------|----------------|

| | |
|--|----------------|
| E/ Services & Shipping/freight forwarding | Page 22 |
|--|----------------|

Key Dates and Deadlines

- **May 31, 2022:** Full payment deadlines for sponsorship, approval deadline for symposium programs
- **May 31, 2022:** Deadline for submitting completed Official Symposium Application Form
- **June 15, 2022:** Deadline for submitting advertisements for Official Congress Program for IASP approval
- **June 15, 2022:** Deadline for submitting text, final advertisements, logos, company profiles for Congress materials and the Official Congress Program
- **July 15, 2022:** Deadline for ordering additional symposium services (catering, AV, etc.). Please see the official supplier list included in the Exhibitor Services Manual for ordering your Symposium needs
- **July 29, 2022:** Deadline for all hotel reservations
- **July 20, 2022:** Deadline for registration of symposium staff - symposium badges
- **August 1, 2022:** Deadline for rehearsal request
- **August 15, 2022:** Deadline for arranging symposium rehearsal time.
- **August 17, 2022:** Deadline for sending approved Symposium invitation/insert for delegate bag. Please see Insert shipping-import-export Manual for address and specifics.

IMPORTANT NOTE

Symposium Organizers holding an exhibit space as part of their symposium package(s) must refer to the Exhibitor Services Manual for deadlines related to their participation in the exhibition

Congress Timetable

| Time | Monday 19 September | Tuesday 20 September | Wednesday 21 September | Thursday 22 September | Friday 23 September |
|-------------|---|---|---|---|--|
| 07:00-08:00 | | | Breakfast Symposia Expert Breakfast Sessions | Breakfast Symposia Expert Breakfast Sessions | |
| 08:00 | | Posters: Day 1 | Posters: Day 2 | Posters: Day 3 | Posters: Day 4 |
| 08:15-09:30 | | IASP Presidential Address Plenary Sessions | Plenary Sessions | Plenary Sessions | Plenary Sessions |
| 09:00 | Refresher Courses Hands-on Workshops SIG Symposia (08:30-12:00) | Exhibition Opens | Exhibition Opens | Exhibition Opens | Exhibition Opens |
| 09:30-10:30 | | Poster Discussion Innovation Labs | Poster Discussion Innovation Labs | Poster Discussion Innovation Labs | Poster Discussion |
| 10:15-10:45 | | Coffee Break | Coffee Break | Coffee Break | Coffee Break |
| 10:45-12:15 | | Concurrent Topical Workshops | Concurrent Topical Workshops | Concurrent Topical Workshops | IASP General Assembly |
| 12:15-14:00 | | Lunch Break | Lunch Break | Lunch Break | Lunch Break |
| 12:45-13:45 | | Lunch Symposia | Lunch Symposia | Lunch Symposia | Lunch Symposia |
| 14:00-15:15 | Refresher Courses | Plenary Sessions | Plenary Sessions | Plenary Sessions | Concurrent Topical Workshops |
| 15:15-16:15 | Hands-on Workshops SIG Symposia (13:30-16:30) | Poster Discussion Innovation Labs | Poster Discussion Innovation Labs | Poster Discussion Innovation Labs | Poster Discussion |
| 16:00-16:30 | | Coffee Break Innovation Labs | Coffee Break Innovation Labs | Coffee Break | Coffee Break Exhibition Closes |
| 16:30-19:00 | Welcome Reception (17:00-19:00) | Concurrent Topical Workshops End of Posters Exhibition Closes (18:00) | Concurrent Topical Workshops End of Posters Exhibition Closes (18:00) | Concurrent Topical Workshops End of Posters Exhibition Closes (18:00) | Concurrent Topical Workshops End of Posters Plenary Sessions |
| 19:00-20:30 | Exclusive Symposium | | | | |

How does a Symposium work?

Information about Breakfast Symposia

2 sessions per day (7:00-8:00, Wednesday and Thursday)

Each symposium may run a maximum of 60 minutes in length; an additional 30 minutes will be allowed before each session for set-up and 15 minutes for take-down. These times are subject to change at the discretion of Congress organizers and the Scientific Program Committee.

Information about Lunch Symposia

2 sessions per day (12:45-13:45, Tuesday to Friday)

Each symposium may run a maximum of 60 minutes in length; an additional 30 minutes will be allowed before each session for set-up and 15 minutes for take-down. These times are subject to change at the discretion of Congress organizers and the Scientific Program Committee.

Information about Exclusive Symposium

1 session (19:00-20:30, Monday)

Each session may run a maximum of 90 minutes in length; an additional 30 minutes will be allowed before each session for set-up and 15 minutes for take-down. These times are subject to change at the discretion of Congress organizers and the Scientific Program Committee.

Access to the rooms for set-up

For Breakfast Symposia:

Access to set up the room will be at 6:30.

Set-up time is limited to a maximum of 30 minutes. It is imperative that your session end at 8:00 in order to allow delegates to attend the morning Plenary Sessions, which will begin at 8:15.

For Lunch Symposia:

Access to set up the room will be at 12:15.

Set-up time is limited to a maximum of 30 minutes. It is imperative that your session end at 13:45 in order to allow delegates to attend the afternoon Plenary Sessions, which will begin at 14:00.

Official Symposium Application Form

The symposium guidelines and the official symposium application form can be found in Annex B. The form needs to be completed and returned by **June 31, 2022**.

Rehearsals

Please contact Ann Weller if you would like to arrange access to the room for a run through. Rehearsal time can be arranged during the Congress. Please note that since the rooms will be used throughout the Congress, rehearsal times will have to be scheduled during breaks in the Congress program or in early morning/late evening slots. The Convention Center may charge for security and the AV supplier for audio-visual technicians if rehearsals take place beyond the Congress hours.

Rehearsal requests must be submitted to Ann Weller by **August 1, 2022** (form attached as Appendix D).

Filming of Symposia

A company can film its associated symposium for its own use. The company is responsible for all costs to film including audio visual equipment and technical staff, as well as any other expense.

Simultaneous Interpretation of Symposia

A company can add simultaneous interpretation for its symposium to attract more delegates. The company is responsible for all costs including simultaneous interpretation equipment, interpreters, and technical staff, as well as any other expense.

Information for Speakers

Symposia Speakers should be asked to submit their presentations to the Speaker Preview Room at the Convention Center at least 24 hours before their presentation. The onsite technical team will then ensure the presentations are saved to the Congress network to be accessed in the appropriate room. The Speaker Preview Room will accept presentations on memory stick.

Please strongly discourage speakers from using their own laptops – this should not be considered as a standard option.

Holding Slides/Speaker Name Slides

There will be a Congress holding slide that can be on screen at the start and end of your session if required. This slide will include the Congress logo and dates. Symposium Organizers are at liberty to create and display their own holding slides during their session and can also provide name slides for speakers if required. As with speakers' presentations, any presentations to be projected on the screen should be submitted to the Speaker Preview Room at the Convention Center at least 24 hours before the start of the session.

Hybrid Streaming of Symposium

Companies who have requested and booked hybrid streaming will receive specific information about that option and all necessary information IASP needs. They will be given a contact person at Encore to discuss all hybrid needs.

Symposia Room Options

Please note that symposia rooms are set theatre style. Below is the choice of rooms available. Rooms will be assigned based on your preferences and needs and the ability to best meet the catering desires of all Symposia sponsors. If these capacities are too large or too small for your needs, there are other rooms available.

Contact Info:

Sarah Wheeler, Director of Global Business Development, IASP
 [Direct US] +1.202.856.7420
 [Direct EU] +30.6944.478.978
 [IASP main number] +1.202.856.7400
 Email: sarah.wheeler@iasp-pain.org

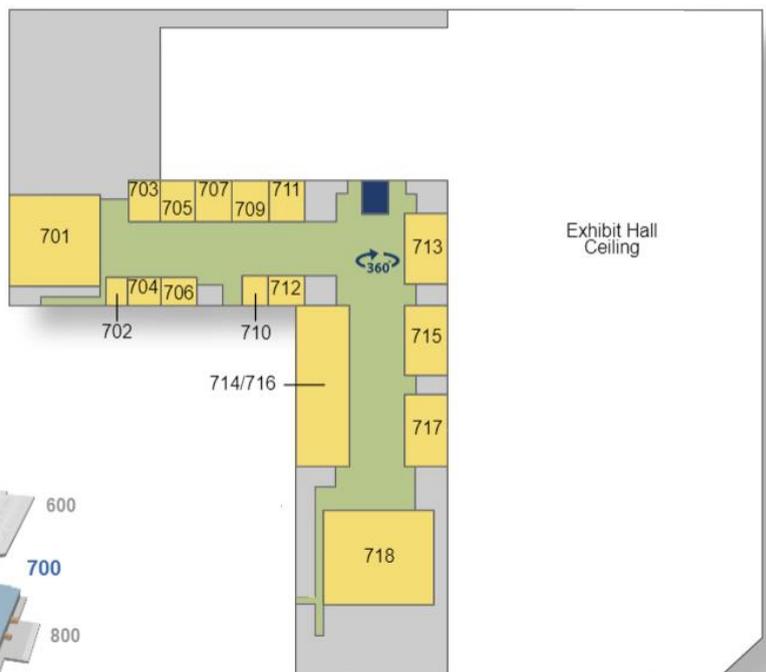
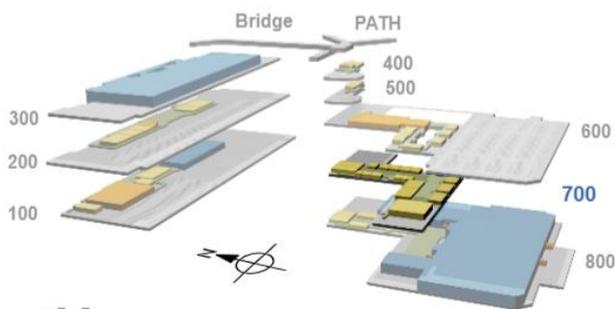
Kayla Prather, Business Development Coordinator, IASP
 [Direct] +1.202.856.7421
 Email: kayla.prather@iasp-pain.org

Symposia rooms available are:

| Room | Floor | Capacity |
|--|-----------------------|----------|
| 701A | 7 th floor | 500 |
| 701B | 7 th floor | 500 |
| 718A | 7 th floor | 710 |
| 718B | 7 th floor | 710 |
| For larger capacities, please contact us | | 1000+ |



- Meeting Space
- Retail Food Outlet
- Pre-function Space



Level 700

Hospitality Suites and Meeting Rooms

Room capacities vary, please contact us with your exact needs.

All rooms at the Convention Center are in use for the Congress. There are a number of rooms at the convention center available to rent for the purpose of hospitality suite, meeting room, or staff office.

Contact info

Sarah Wheeler, Director of Global Business Development, IASP
[Direct US] +1.202.856.7420
[Direct EU] +30.6944.478.978
[IASP main number] +1.202.856.7400
Email: sarah.wheeler@iasp-pain.org

Kayla Prather, Business Development Coordinator, IASP
[Direct] +1.202.856.7421
Email: kayla.prather@iasp-pain.org

Audio Visual Equipment

All rooms will be equipped with the following:

- Screen for size of room
- Laser pointer
- Laptop computer with Windows 10 or later and MS Office 2016 or later
- Lectern with lectern microphone
- Fixed point microphones in the audience for Q&A sessions

Optional:

- Top Table for 5 people with microphones

Internet connections are not included in the standard room set. They will be included if you ordered the hybrid package for your symposium. To request internet access in the room, Please place internet orders directly with SHOWTECH.

Contact info

SHOWTECH

Exhibitor Services Department
Tel: +1.416.585.8109
Email: rscali@showtech.ca
Website: <https://www.showtech.ca/venues/metro-toronto-convention-centre>

Audio Visual equipment and technical support will be provided by Encore exclusively for all symposia. Please place audio visual orders directly with Encore. (This does not include the hybrid streaming package).

Contact info

Encore

Contact: Stephen Andrews
Office Tel: +1.416.585.8312
Mobile Tel: +1.416.575.7062
Email: Stephen.Andrews@Encoreglobal.com

Catering

MTCC is the exclusive food and beverage supplier of the Metro Toronto Convention Centre. Symposia organizers may not bring outside beverages or food onto the premises. Please direct catering orders to MTCC.

Contact info

MTCC

Email: catering@mtccc.com

Phone: +1 (416) 585-8144

Freight Forwarding/ Customs Clearance / Storage

Please refer to the freight forwarding and drayage technical manual for further information.

Contact info

GES

Exhibitor Services Department

Tel: +1. 905.283.0500

E-mail: torontoexhibitorservices@ges.com

Promotion

Corporate Branding

OUTSIDE THE ROOM

All directional signage to the meeting rooms will be provided by the Congress Organizers. **Symposia Organizers should not produce additional directional signage.**

A maximum of three roll-up banner stands such as Vario roller banner stands (maximum dimensions of 2.4 m high x 1 m wide) or similar are permitted to be displayed for the conference. One should be placed outside the designated symposium room from the afternoon prior for the following day. Banners can only be erected during this specified set-up period and must be removed after the symposium concludes.

IASP will establish a well-travelled location within Metro Toronto Convention Centre where companies can place the other two roll-up banners. These posters will be displayed the day of specific Symposia (for Lunch Symposia, these will be displayed day prior as well). Each company is responsible to provide its posters with mounting stand or roll up banner as described above.

INSIDE THE ROOM

Corporate branding is permitted within the presentation room but must be limited to temporary structures that can be set up within the limited set-up time available. Branding must be removed at the end of the symposia. Roll-up banner stands such as Vario roller banner stands (dimensions of 2.4 m high x 1 m wide) or similar are recommended.

It will not be possible to **suspend** banners from the stage area in any of the rooms or hang banners in any other area of the room.

The Convention Center does not permit posters to be affixed to the walls of meeting rooms.

If a company has temporary posters to affix to the podium, please contact the MTCC for the size of the podium of your assigned room. Please note drawing pins, nails and other such affixing is strictly forbidden, affixing should be done with easy removable affixing tape, or other non-marking material.

Promotional activity

As part of the Symposia Program, IASP requires sponsoring companies to submit the following materials for review/approval:

- Any items to be placed in the Congress pack
- Any advertisement to be placed in the final program at a glance or mobile app where applicable
- Any items where the Congress logo is used
- Any item using the phrase "Held in conjunction with the 2022 World Congress on Pain[®]"

IASP does not need to review:

- Specific pharmaceuticals, equipment, and other products and services literature
- Marketing prospectus materials that do not include the Congress logo
- Slides for the Symposium
- Symposium material that does not contain the Congress logo
- Any company-related material that does not include the Congress logo

Registration

Symposium Package Badge Allowance per package booked:

| PACKAGE | Full Registrations | Exhibition Only Badges | Symposium Sponsor Passes valid only for the hours for setup, duration of the symposium and dismantling on the day of the symposium |
|---------|--------------------|---------------------------|--|
| A | - | - | 6* |
| B | 5 | 5 | 6* |
| C | 10 | 10 | 6* |
| D | 14 | 14 | 6* |
| E | 20 | 20 | 6* |

What does each badge category include?

Full-Registration Badges

This badge includes:

- Access to scientific sessions (plenary, topical workshops, symposia)
- Access to poster sessions
- Access to the commercial exhibition
- Access to online abstracts in the mobile app
- Coffee breaks
- Welcome Reception

Exhibition-only Badge

This badge will give access to the exhibition area only. Admittance to the scientific program is not allowed with exhibition-only badges.

The exhibition-only badge includes:

- Access to the Commercial Exhibition
- Access to the Poster Sessions
- Access to the Welcome Reception
- Coffee breaks

Each exhibition-only badge must be assigned to a specific individual and will include both the company name and the individual's name.

Symposium Sponsor Badge

These badges will only be issued to Companies that have booked an Symposium. The badges are only valid for the day of the sponsored symposia. The badges allow personnel working on the symposium access to the symposium room and access to the exhibition prior to the symposium to coordinate and plan accordingly for the session.

How can you register?

The online registration website can be found here: <https://show.jspargo.com/iaspwcop22/exhibitor/default.asp>

The registration system, which will be password protected, will allow the contact person to:

- Assign complimentary exhibition-only badges
- Assign complimentary full-registration badges
- Assign additionally purchased badges (see next point)
- Purchase additional exhibition-only badges
- Purchase additional full-registration badges
- Book tours for each exhibitor or delegate registered
- Reserve hotel accommodations for each exhibitor or delegate registered

For more information on Congress registration, please refer to the Registration page of the Congress website.

Collection of Badges

For companies with over 10 badges, the registration department will be in touch to offer the “group pick up” service. This service allows you to pick up all badges for your company before the official opening of the Congress. Once contacted, please book up this service directly with the Registration department at iasregistration@spargoinc.com.

Appendix A: Symposium Package Benefits

For all Symposia package benefits, please refer to the prospectus attached to the email sent to you.

Appendix B: IASP Symposia Guidelines

Symposia are specific slots provided either pre, post each conference day or during a lunch break. These can be planned and supported by any eligible company in the medical industry in conjunction with the IASP World Congress on Pain. These slots are supported by way of a support fee as outlined in the exhibitor and supporter prospectus. IASP will provide the supporting company one of a limited number of symposia slots and will help the supporting company publicize its symposium as described in the supporter and exhibitor prospectus. The supporting company is responsible for the program and all other logistical and financial arrangements.

A. General Qualifications

1. Symposia are supported and organized by companies in the medical field.
2. Companies wishing to hold a Symposium are required to donate an unrestricted educational grant or educational support to the Congress of appropriate amount as per package selected. Such funds should be sent directly to the IASP 2022 Congress Secretariat on receipt of invoice. IASP is a non-profit 501(c) 3 corporation, and its tax ID number is 23-7416302.
3. IASP maintains the right to review and confirm as appropriate the companies wishing to sponsor a Symposium, the program of a Symposium, and all printed material produced relating to a Symposium.
4. Lunch Symposia are 60-minutes in length and are held at lunchtime between the morning and afternoon sessions during the IASP Congress from the 20th to the 24th of September, 2022 from 12:45 to 13:45. No more than 3 Lunch Symposia will be scheduled for any given day.

B. Company Responsibilities

1. To reserve a time slot (contingent upon final approval: see item B2 below), a company must:
 - a. Provide a written notification of preference of symposium type (lunch, breakfast or evening) and date for a symposium slot to IASP's Director of Global Business Engagement. Slots are allocated based on formal date of request.
 - b. Once the slot is confirmed the requesting company must fill out and send back the Congress booking form.
 - c. The company is required to make payment of the required donation or support amount to the IASP Congress Secretariat within 60 days upon receipt of invoice for the symposium.
2. Before IASP will grant final approval to any symposium, the company must send IASP the official symposium application form outlining:
 - the title of the proposed symposium;
 - a list of the speakers, including nationality, specialty, professional affiliation; and
 - a description of the symposium content. (see attached form in Annex B)

The symposium program provided by each company will be reviewed by IASP.

IASP Symposia Guidelines (Cont'd)

IASP reserves the right to ask the company to make amendments or adjustments to the program if deemed appropriate to be suitable for the International Congress audience that attends the IASP Congress.

Such approval will not be unreasonably withheld. This form is due to IASP no later than **May 31st, 2022.**

3. The supporting company has full responsibility for planning and organization of the symposium. This responsibility includes both the program and all logistical arrangements (such as catering, extra AV, signs, etc.). IASP will provide the hall and standard AV equipment.

4. All symposium cancellations must be received in writing. For cancellations received prior to January 15, 2022 a cancellation fee of 50% of total grant/sponsorship/space cost will apply. For participants cancelling sponsorship/grant booking between January 15 and March 1, 2022, a cancellation fee of 75% will be applied. Participants cancelling sponsorship/grant booking after March 1, 2022 are responsible for 100% of support / booking costs.

5. The supporting company must submit all printed materials to IASP prior to distribution. Such printed materials may state that the symposium is "Held in conjunction with the 2022 Congress on Pain" and may use the Congress logo, but may not use the IASP name or logo.

6. If the supporting company wishes to offer continuing medical education credit for its symposium, the company can obtain such accreditation independently or contact Kristin Gusack, Executive Director of Medical Learning Institute Inc. at +1 (609) 333- 1693 or at kgusack@mlieducation.org.

C. IASP Responsibilities

1. IASP will limit the number of Lunch Symposia to no more than three on any given day. IASP will work with the supporting companies to try to guarantee that similar symposia do not share the same time slot.

2. IASP will allow supporting companies to use designated rooms in the Metro Toronto Convention Center that are within IASP's control and not being used for any other purpose. In the event that more than one symposium wishes to use a specific room, the company that has reserved its time slot first will have priority. *This offer in no way obligates IASP to find or rent a room on behalf of any Symposium.*

3. IASP will publish a Symposium's title, time, venue, and the supporting company's name on the Congress website and the Official Congress Media, provided that the information has been sent to IASP by the deadlines that will be communicated.

4. IASP will establish a well-travelled location within Metro Toronto Convention Center where companies supporting Symposia may display their poster announcing the symposia (1 m wide, 2.4 m high). These posters may be displayed from the morning of the day of the specific Symposia. Each company must provide a poster and mounting stand.

5. Upon the request of a supporting company and provided the symposium is open to a general audience, IASP will list the Symposia on the International Meetings Calendar on the IASP website.

OFFICIAL SYMPOSIUM APPLICATION (on the next page) – please complete and return the Official Symposium Application to the address below by May 31st, 2022.

Before IASP will allow any symposium, the company must send IASP the official symposium application form outlining:

- the title of the proposed symposium;
- a list of the speakers, including nationality, specialty, professional affiliation; each symposium is required to have a minimum of 2 speakers and those speakers should be from at least 2 different geographical regions in order to provide a balanced program in light of the congresses international focus.
- a description of the symposium content.
- Companies are asked to provide a balanced program of scientific data along with any planned company promotional elements.

Sarah Wheeler,
Director of Global Business Development, IASP
Email: sarah.wheeler@iasp-pain.org
Tel: +1 202 856 7420

OFFICIAL SYMPOSIUM APPLICATION

International Association for the Study of Pain®
 2022 World Congress on Pain®
 September 19-23, 2022
 Toronto, Canada



TO BE RETURNED BY LATEST MAY 31st 2022

Applications will be reviewed by the IASP

Company supporting symposium: _____

Contact person:

Name: _____

Address: _____

Email: _____

Date for symposium:

Day and date requested: _____

Day and date confirmed by IASP: _____

Title of symposium: _____

Brief description of symposium contents: _____

Program Outline and Speakers: (Indicate whether speakers are proposed or confirmed)

| Speaker | Country | Specialty | Topic | Proposed or Confirmed |
|------------------------------|-------------------------|-----------|-------|-----------------------|
| | | | | |
| | | | | |
| | | | | |
| | | | | |
| | | | | |
| | | | | |
| Maximum Number of Attendees: | Additional Information: | | | |

By returning this form you are agreeing to provide a donation for an unrestricted Educational Grant or Support as outlined in the IASP Symposia Guidelines as outlined on page 15 and 16 of the IASP 2022 Symposium Manual.

Please return this form completed by email to:

Sarah Wheeler,
 Director of Global Business Development
 Email: sarah.wheeler@iasp-pain.org
 Tel: +1 202 856 7420

IMPORTANT RULES REGARDING THE PHRMA CODE ON INTERACTIONS WITH HEALTH CARE PROFESSIONALS

Due to the multi-disciplinary and vast geographical representation of the 2022 World Congress on Pain, we recommend that sponsors with questions about the marketing code of conduct contact their legal counsel for guidance. Below are some resources for further information:

Code of Conduct for interaction with healthcare professionals in Canada

http://innovativemedicines.ca/wp-content/uploads/2015/06/IMC_Code_EN_Annotated.pdf

Medtech Canada Code of Conduct

https://cdn.ymaws.com/medtechcanada.org/resource/resmgr/code_of_conduct/2019_code_en_append.pdf

Code of Conduct for interaction with US healthcare professionals

<https://phrma.org/-/media/Project/PhRMA/PhRMA-Org/PhRMA-Org/PDF/P-R/PhRMA-Code---Final.pdf>

Appendix C:

The Scientific Program

The five day congress includes the following scientific program breakdown:

- Four-days of topical workshops (approx. 70 sessions)
- Four-days of plenary sessions (approx. 15 sessions)
- One-day of optional refresher courses and workshops (20 sessions)
- One day of special interest groups (SIG) symposia (4 sessions) -to be confirmed
- Four days of morning and afternoon poster presentations
- Corporate sponsored symposia

The Scientific Program Committee have assembled an exceptional array of plenary sessions and Refresher Courses, and an exciting slate of more than 70 topical workshops so that the field's emerging trends receive appropriate attention.

The popular Refresher Courses are for participants hoping to sharpen their knowledge in a specific field or seeking a concise up-to-date summary that span such topics as basic mechanisms of pain, complimentary and integrative approaches to pain management, and neuromodulation therapies.

Fifteen plenary lectures will feature highly respected pain scientists and clinicians. Themes of these lectures include molecular profiling, cytokines and pain, venom-derived peptides and natural toxins. Other plenary talks will address topics ranging from social inequalities in pain care and lessons for clinicians across the lifespan.

IASP is continuing with its hands on workshops across areas using Medical Devices from Ultrasonography to Quantitative Sensory Testing.

The program will also extend to offer mentoring sessions and workshops on successful publishing, grant writing, career planning, and effective communication.

For further information on the scientific program including subject titles, speakers and all the latest new as the program progresses, please refer to the IASP Congress website at: <https://iaspworldcongress2022.org/>

Appendix D:

Rehearsal Request

RETURN THIS COMPLETED FORM BEFORE AUGUST 1, 2022 TO:

EMAIL: ann.weller@iasp-pain.org

Organization: _____

Contact: _____

Tel: _____

Email: _____

Meeting Room required for rehearsal: Expected _____

duration of rehearsal: _____

| Date | Time | First Choice Please tick | Second Choice Please tick |
|--------------|------------------------|-----------------------------|------------------------------|
| Mon, Sep. 19 | Post-Congress –evening | | |
| Tue, Sep. 20 | Pre-Congress –morning | | |
| Tue, Sep. 20 | Post-Congress- evening | | |
| Wed, Sep. 21 | Pre-Congress –morning | | |
| Wed, Sep. 21 | Post-Congress –evening | | |
| Thu, Sep. 22 | Pre-Congress –morning | | |
| Thu, Sep. 22 | Post-Congress –evening | | |
| Fri, Sep. 23 | Pre-Congress –morning | | |
| Other Dates | | | |

Company contact on site during the Congress: _____

Mobile phone number: _____

Signature: _____

Date: _____

DEADLINE FOR SUBMISSION: AUGUST 1, 2022

Appendix E:

Exhibitor Service Portal (GES Online Expresso)

GES Exhibitor Services Department

Tel: +1. 905.283.0500

E-mail: torontoexhibitorservices@ges.com

For all exhibitors and sponsors, please use this link to GES Online (Expresso). All exhibitors & sponsors will be able to upload their logos under the section Show Information after creating an account:

<https://ordering.ges.com/CA-00060036>

Shipping & Freight Forwarding

For any materials handling requirements from your time your organization ships, through customs clearance, to delivery at your booth GES can help. Contact GES for fees and deadlines.

Contact Info:

GES - Customs & Logistics Department

Phone: 905.283.0500 or 1.877.437.4247

Email: torontocl@ges.com